



Notice of competition for the selection of students for Summer University Courses - A.Y.  
2023/2024

- Given the Statute of Autonomy of Luiss Guido Carli, issued by D.R. no. 7 of July 19, 2011, published in the Official Gazette no. 179 of August 3, 2011, as amended;
- Given Article 9 of the Luiss Guido Carli University Teaching Regulations;
- Given the resolutions of the Academic Senate (September 27, 2022) and Executive Committee (October 20, 2022) of Luiss Guido Carli;
- Given Article 16 of Presidential Decree No. 382 of July 11, 1980;
- Given Articles 1, 16 and 17 of Presidential Decree No. 162 of March 10, 1982;
- Given Article 6 of Law No. 341 of November 19, 1990;
- Given Ministerial Decree No. 270 of October 22, 2004.

The following Summer University programs are established for the 2023/2024 academic year:

- International Management 'Made in Italy'. Food, Luxury, Fashion and Design;
- Euro-Mediterranean Trends. Society and Cultures, Politics and Economics;
- Frontiers in Finance. Cryptocurrencies, Machine Learning and ESG investing;
- Digital Platforms. Governance, Regulation, and Society;
- Sport: Management and Law.

**Submission of application for admission**

The selection process will take place from February 14, 2024 to June 17, 2024.

Applicants should submit a completed online application for admission which can be reached at:

[https://forms.luiss.it/?id\\_evento=276](https://forms.luiss.it/?id_evento=276)

When submitting the application, the student may select the Summer University course to compete for. If a course is not activated, the university will promptly notify the applicant, possibly proposing another alternative course.

Documents and data required to complete the online application (in PDF format):

- Valid identity document;
- Certificate showing completed studies (updated transcript of records or, if unavailable, provisional transcript) and relevant grades issued or translated into English;
- Certificate or self-certification of English language proficiency (at least level B2).



## Entry requirements for selection

Students regularly enrolled in a bachelor's, master's, and single-cycle master's degree program in 2023/2024 at Italian and non-Italian universities, and bachelor's and master's degree graduates are eligible for selection with a view to enrolment in Summer University programs.

Only applications with complete documentation will be processed; in the event of any changes requested by the applicant, failure to make changes by the selection deadline will result in the application being cancelled and not being considered for participation in the selection.

## Admission criteria

Admission to the course is subject to successful evaluation of the documents submitted by the candidate. Applicants will be notified of the outcome of the evaluation at the e-mail address they provided.

The offer of admission, if any, is valid only for A.Y. 2023/2024 and for the course chosen during application, and cannot be considered valid for subsequent academic years or other Summer University Courses.

Admission implies compulsory course attendance at the University's campus located at Viale Romania 32, Rome, from June 24 to 28, 2024, and from July 1 to 5, 2024, for courses that include a second week of attendance.

## Enrolment Booking

Enrolment booking implies acceptance of the admission offer. Admitted students will receive instructions and payment methods for the one-time fee, as follows:

- International Management "Made in Italy. Food, Luxury, Fashion and Design"
  - Week 1
    - Accommodation included €1690
    - Accommodation not included €1290
  - First and second week
    - Accommodation first week included €3990
    - Accommodation first week not included €3490
  - Week 2
    - Accommodation included €2490
- Euro-Mediterranean Trends. Society and Cultures, Politics and Economics.
  - Accommodation included €1690
  - Accommodation not included €1290
- Frontiers in Finance. Cryptocurrencies, Machine Learning and ESG investing.
  - Accommodation included €1690
  - Accommodation not included €1290
- Digital Platforms. Governance, Regulation, and Society.
  - Accommodation included €1690
  - Accommodation not included €1290



- Sport: Management and Law
  - Accommodation included €1690
  - Accommodation not included €1290

A discount will be applied based on the registration period, organized as follows:

- 20% for students enrolled by February 29, 2024
- 15% for students enrolled by March 31, 2024
- 10% for students enrolled by April 30, 2024

Tuition fee payments will be made through the ESSE3 system, while accommodation payments will be made via bank transfer.

Luiss students, Luiss Alumni, and children of Luiss Alumni will automatically receive a 10% non-cumulative discount.

In light of the deadlines indicated in the admission e-mail, students are requested to contact the International Orientation Office (at [summeruniversity@luiss.it](mailto:summeruniversity@luiss.it)) in a timely manner should they need support. Should the student not be in possession of credentials to access Web Self-service, they must promptly contact the International Orientation Office at the above address by the deadline communicated to them by e-mail.

## Enrolment

Only students who have successfully completed the enrolment booking process by paying the required one-time fee by the deadline of June 20, 2024, will be able to proceed with enrolment.

When accessing Web Self-service, students must:

- 1) Log in to the web self-service platform with the credentials provided by the Summer University office.
- 2) In order to proceed, access the “Enrolment” section from the top right menu and then the “Payments” section.
- 3) Click on the bill ID and at the bottom of the page click on the “Pay with PagoPA” button to access the online payment platform or on the “Print notice for PagoPA” button to print the payment form and make the payment.

## Refund conditions

50% of the registration fee will be refunded in case of cancellation received by Luiss ([summeruniversity@luiss.it](mailto:summeruniversity@luiss.it)) at least 15 days before the start of the selected week.

A full refund will be processed only in cases of force majeure substantiated by appropriate documentation (e.g., for non-EU students denied of entry visa).



If a course does not reach the minimum number of enrolments, the student may choose to transfer to another course or receive a full tuition fee refund.

### **Educational organization**

The activity includes 28 hours of lectures spread over five days. Also considering the prior study and preparation for the final exam, the activity grants 4 ECTS.

The International Management program “Made in Italy”. Food, Luxury, Fashion, and Design provides 4 ECTS for the first week only and 2 ECTS for the second week.

Luiss students enrolled in Undergraduate courses (bachelor’s and single-cycle) - whose regulations provide for the achievement of “other activities” (code SJ1) and if not yet completed - will receive 4 ECTS for one-week Summer University courses, even with two weeks of attendance.

As per University regulations, Luiss students enrolled in Graduate courses (master’s) will not be eligible for ECTS recognition for attending Summer University.

Classes will be held in person at the Viale Romania, 32 campus.

In the event of health reasons, documented by a specific medical certificate, students may request the option to attend classes remotely via the Cisco Webex platform.

Classes will be held on the following dates:

- First week: June 24-28, 2024;
- Second week (for courses where it is scheduled): July 1-5, 2024.

The class schedule will be as follows:

- From 9 a.m. to 12:45 p.m.
- From 2 p.m. to 5:45 p.m.

Classroom Tutors will consistently follow the educational activities to ensure continuous assistance to students' specific learning needs.

Attendance to the course is mandatory. Absences exceeding 20% of the total class hours will result in the inability to obtain the title and earn credits.

Upon completion of the course, in order to obtain the certificate, a final examination is scheduled, which will be assessed by the Program Director.

### **Responsibilities of Enrolled Students**

- All those enrolled in the University are required to fulfil the educational commitments made upon enrolment. They are also obliged to observe respectful behaviour of the profitable conduct of teaching activities and the regular conduct of profit tests, personal



integrity, as well as the dignity of others and the integrity of the decorum of the places in which teaching and in general university life takes place. Violation of the above code of conduct entails the student's disciplinary responsibility without prejudice to any further sanctions under the law.

- Attendance of classes is mandatory, with strict adherence to class schedules.
- The enrolled student is required to make themselves available for verification of attendance in accordance with the established procedures.
- To be eligible to take the final test, it is necessary:
  - o Be up to date with the documents to be submitted and the payment of the registration fee;
  - o Have attended at least 80% of the scheduled class hours as outlined in the course program.